

Academic Leadership Council  
Meeting Minutes  
12:15pm  
Thursday, September 1, 2022  
TTC 4240

**Present:** Officers and voting members: C. Almeda, D. Benard, J. Brady, D. Coblentz, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, S. Hughes, J. Hunerjager, P. Jonas, T. Keena, W. Kring, D. Loucks, E. Martin, V. McCann, N. McClure, B. Murray, S. Myers, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, A. Rodgers, C. Schauer, T. Stefanick, J. Stotz-Ghosh, S. Walman, L. Wells

**Non-voting attendees:** D. Alexander, R. Bair, N. Bergan, R. Cipcic, D. Coates, L. Depta, M. Dunneback, P. Eagan, G. Fredericks, P. Joswick, T. Labadie, D. Lindsley, T. McFadden, A. Moore, M. Morehouse, W. Reynolds, E. Shufro

1. Call to Order – 12:18pm
2. Review/Revise Agenda
  - 13.2 Above and Beyond added to agenda.
3. Meeting Minutes of June 6, 2022 - Approved
4. Welcome... new full-time faculty!
  - 4.1. Shelley DeLeeuw, Math
  - 4.2. Rachael Ferguson, Psychology
  - 4.3. Peter Grohs, EDMT
  - 4.4. Luke Howell, HVAC
  - 4.5. Amy Longcore, Math
  - 4.6. Lauren Prister, Biology
  - 4.7. Diane Roushangar, Sociology/ Anthropology
  - 4.8. Kristi Tullis, Chemistry
  - 4.9. Kevin Wright, Biology
5. Guests
  - 5.1. Allison Moore – College Procedures and Cabinet Member Operating Policies
    - Employee Portal – Cross-college departmental procedures and policies can be found online under workplace resources.
  - 5.2. Mary Morehouse – Faculty Success Center
    - Centralized resource for Part-Time Faculty.
    - Assists G. Fredericks with onboarding levels 1 and 2 for Part-Time faculty.
    - Manages special projects that are assigned.
    - Secondary support resource for the FSC team.
    - Course Evaluations.
6. Officer Reports

- 6.1. Chair – Jenny Ott –
  - Administration Meetings. Direct questions to the ALC Executive Board.
- 6.2. Vice Chair- Philipp Jonas –
  - Employee Portal – Academic Calendar and future Summit dates information.
- 6.3. Secretary – Cheryl Almeda –
  - Important information for students can be uploaded on Canvas announcements.
  - Faculty members can decide the necessary information to upload to Canvas.
  - New segment in ALC – Dig Deep – to help everyone understand what’s happening in different departments, bringing more attention to the great work being done at KVCC. Two volunteers for each meeting.
- 6.4. Master of Committees – Kevin Dockerty –
  - No report
- 6.5. Faculty Liaison – Erick Martin –
  - Organization of Deans’ Office, roles, etc. P. Eagan indicated there will be more institutional support for the Deans - Administrative Assistants.
  - Administrative Assistant role in Deans’ office has shifted to different responsibilities being carried out.
  - Faculty Offices update – All part-time and full-time faculty should be assigned offices before class start date.
7. Academic Services – Paige Eagan
  - Faculty are requested to remove any covering on office doors/windows by September 13, 2022 for safety concerns.
8. Faculty Support – Gail Fredericks
  - No report
9. Unfinished Business
  - Continuing to monitor progress from list.
  - Certain technologies/systems have been slow to return to full working capacity.
10. New Business
  - Meeting locations for ALC to be decided; in-person or zoom.
11. Outstanding Issues and Updates
  - D. Alexander removed from ALC agenda list.
12. Upcoming meeting dates for 2022-2023 –
  - 12.1. October 7 @ 1PM - TBD
  - 12.2. November 4 @ 1PM - TBD
  - 12.3. December 2 @ 1PM – tentatively on Zoom
  - 12.4. January 4 or 5 – Summit – TBD – in person
  - 12.5. February 3 – 1PM – tentatively on Zoom
  - 12.6. March 3 @1PM - TBD
  - 12.7. April 7 @ 1PM - TBD
  - 12.8. April 28 – Summit or May 5 – TBD – in person
  - 12.9. June 2 – TBD

13. Other

13.1. Reminders & Announcements

- J. Stotz-Ghosh – Visiting Writers Update.
  - Tom Montgomery Fate – October 6, 2022
  - Nancy Eimers – November 3, 2022
  - Ada Limón – Virtual, January 25, 2023
  - Angeline Boulley – April 4, 2023
- Welcome Table Sign-Ups.

13.2. Above and Beyond – L. Wells thanked and acknowledged C. Gearig for being personable and always willing to help students.

14. Adjournment – 12:50pm